Project Process Chart

Project Assessment
Analyze client requirements
Create proposal

Project Acceptance
Assign project manager
Define deliverables
Define milestones and deadline
Create "Quality Control Checklist"
Create "Localization Kit"
Select tools

Project Planning
Assign and schedule resources
Track budget and schedule
Update project plan

Change Requests
Document change requests
Obtain approval for changes

Project Communication
Hold regular project meetings
Distribute project info weekly

Project Execution
Create deliverables
Integrate change requests
Monitor quality process
Obtain milestones sign-off

Project Testing
Document test scenarios
Prepare test data
Run tests
Validate "quality control check list"
Sign off testing

Post project evaluation
Sign off deliverables
Survey customer feedback
Archive project files

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